

## Bulletin 2018-03

March 6, 2018

### **Notice of relocation of AUC Calgary office**

The Alberta Utilities Commission's Calgary office lease expires at the end of March 2018. All of the AUC's Calgary-based operations, including the Calgary hearing room, will be relocated to the following address effective April 3, 2018:

Alberta Utilities Commission  
Eau Claire Tower  
1400, 600 Third Avenue S.W.  
Calgary, Alberta T2P 0G5  
Canada

The AUC Edmonton office is not affected.

### **The move will not affect dates for scheduled hearings and consultations, nor will it affect decision release dates.**

The AUC transition to its new office space will take place over the Easter long weekend, starting at noon on March 29th to day's end on April 2nd. Please note the following:

- Essential business services will continue during the transition period: some staff may work remotely from home or another location. Edmonton staff may cover some core functions during the transition.
- Calgary staff will vacate the present office space at noon on Thursday, March 29th, to allow movers to begin the move. There will be no further access to the AUC office at 425 First Street S.W. by staff or visitors beyond noon on that day. Calgary staff will return to work, at the new office location, on Tuesday, April 3rd.
- Confidential information packages cannot be dropped off or accepted by courier at either the current or new office locations from noon on March 29th to 9 a.m. on April 3rd.
- The AUC will be switching telephone providers but phone numbers will not change. AUC Calgary phone numbers will not function from approximately noon, until sometime into the evening on Thursday, March 29th. It may not be possible to leave a message during this period if staff do not have mobile phone accessibility.

- The new Calgary hearing room will incorporate changes to layout and functionality such as positioning of witness panels and witness examination, storage location for printed materials, remote witness connection and more. At a later date the AUC will provide written materials and photos to show layout and functionality of the new hearing room.

**The relocation of the Calgary office will have a positive impact on AUC future operations.**

The AUC's new offices provide good value for money spent, with an anticipated savings of 10 million dollars over the next 10 years. In addition, capital improvements are financed by a combination of lease incentives and prior years' excess administrative levy receipts. This innovative approach eliminated the need to request additional funds during a period of fiscal restraint.

Sincerely,

*(original signed by)*

Robert D. Heggie  
Chief Executive