

AltaGas Utilities Inc. (AUI) - Distributor Specific Practices

Listed below are AUI operational practices that affect how information is disclosed in relation to AUC Rules 004, 021 and 010.

Rule 004: Alberta Tariff Billing Code

- AUI is the Default Supply Provider and Gas Distributor for its territory. AUI as a Gas Distributor will not be sending TBFs to itself as a default supply provider for the accounts AUI bills. For accounts on Retail service TBFs are generated for billing purposes.
- When a Pressure Factor Metering change occurs to a site, the event will be treated as an off cycle billing event. The site will be billed off cycle to the date when the PFM event occurred.
- AUI's meters measure gas consumption in CCFs and the units are converted to GJs via a multiplier. The TBF and DCMs present the dial readings (CCFs), multiplier and calculated usage (GJ).
- For Rate 13 sites, AUI will provide demand billing determinants in the TBF but will not provide demand meter readings in the TBF in the DCM. Demand meter readings are used during the ratchet review process but not sent to retailers.
- Off-cycle meter readings will usually result in an off-cycle TBF.
- Typically, sites that are de-energized are still charged for fixed charges.
- AUI does not currently have sites with multiple sockets and therefore the concept of a socket ID does not apply within their systems. AUI populates the socket ID field in the DCM with a value of 0000001.
- For AUI Rate 03 and 13, Ratchet values are generally reviewed on an annual basis and revised Ratchet values are effective on April 01 of each year. As a result, the Ratchet DateTime field within the demand record for 'ratchet' in the TBF will typically be populated with a date of April 01. The ratchet period months will equal 12 as indicated in the AUI's published rates.
- For AUI Rate 03 and 13, evergreen contracts will have an end date equal to 2039/01/01.
- Distributor invoices will be sent to retailers as a PDF via email daily (where applicable). If a TBR is received and accepted within 1 elapsed business day, AUI will still show the rejected TBF on the distributor invoice but will offset the charges with a credit.

Rule 021: Settlement System Code Rules

- AUI does not send SSC files to itself. For example, if a site is de-enrolled by a Retailer and no other Retailer picks up the site, only the DSR/DSN/SRO are sent to the old retailer.

Rule 010: Rules on Standards for Requesting and Exchanging Site-Specific Historic Usage Information for Retail Electricity and Natural Gas Markets

- HUF transactions differ between Retail sites and Default sites as Default sites are not billed via a TBF.
- In the case of Default sites, the historic usage is taken from a billing system that allows for usage and date gaps between customers. Consequently, default sites can have historic usage gaps. For example, if customer A moves away from a site on August 1st and customer B moves in on August 4th, AUI's practice is to not bill the consumption between those dates. Customer A is billed to the reading when they moved out and customer B is billed from the read when they move in. Retailers will only see these gaps in HUF files.
- Default sites may have elongated historic usage periods following situations where a cancel/rebill has occurred that spans two or more billing periods. These elongated periods are traditionally 60 days in length but may be longer in length depending on the number of periods cancelled and rebilled. Retail sites will be billed according to standard TBC rules resulting in charges spanning 27 – 35 day periods.