

SSC Working Group Meeting December 14 Meeting Summary

Meeting Date Wednesday, December 14, 2011 **Time** 10 a.m. to 1:30 p.m.

Location AUC Offices **Facilitator** AUC staff
 Fourth Floor, 425 1 St. S.W., Calgary
 Tenth Floor, 10055 106 St., Edmonton

1 Introductions:

Name	Company
Mike Choboter	AESO
Chad Crossland	AltaGas Utilities Inc.
Jeffrey Ip	AltaLink Management Ltd.
Bruce Ramsay	ATCO Electric
Juanito De Jesus	ATCO Electric
Carol Benoit	ATCO Gas
Jennifer Bell	ATCO Gas
Anne Glass	AUC
Maria Baitoiu	AUC
Rob Thomas	AUC
Will Chow	AUC
Helen Rowett	Cenovus Energy
Ralph Steendam	Central Alberta REA
Paula Robertson	City of Red Deer
Marcelo Maciel	Direct Energy
Maureen Jeske	Direct Energy
Donna Sanderow	Encana
Brian Neufeld	ENMAX Encompass
Helen McKinlay	ENMAX Encompass
Lorne McKay	ENMAX Power
Paul Lindsay	ENMAX Power
Lisa Lamers-Zuger	EPCOR Distribution & Transmission Inc.
Joel Milne-Epp	EPCOR Energy Alberta Inc.
Naomi Broni	EPCOR Energy Alberta Inc.
Angela Corsi	FortisAlberta Inc.
Lori Schultz	MIDAS Metering Services Ltd.
Randy Clarke	MIDAS Metering Services Ltd.
Nick Clark	Utility Network & Partners Inc.
John Hutchison	Valeo Power

2 Review of last meeting's summary:

- The group did not indicate that any edits were required to be made to the previous meeting summary.

3 Subgroup updates:

- DropChute Replacement Working Group update
 - The AUC informed the group that the DropChute Replacement Working Group is exploring a new protocol for the DropChute replacement (VLTrader) due to security concerns around the number of ports required under the old protocol.
 - The DropChute Replacement Working Group will retest the new protocol in a production test environment.
 - The AUC informed the group that the DropChute replacement implementation timeline is still anticipated to be end of Q1 2012.
- EEE Working Group update
 - The AUC informed the group that, at the last EEE Working Group meeting, two decisions were reached:
 1. The group needs to develop a set of required steps for retailers to follow when an erroneous enrolment occurs. The group felt that the process of developing the steps did not require the entire group. Instead, the process to be developed could be developed by retailers only and then brought to the larger EEE group for approval. Any retailers currently not involved in this group that would like to be involved in developing the required process should email Lori Harnack from Cognera to be added to the list.
 2. The RIM issue raised by ATCO Gas (RIM Issue 484: Rules 021 and 028 - Distributor practices to cancel retailer DER, ENR and ROR transactions when new retailer enrolls) will be taken on by the EEE group. This issue deals with what should happen to work orders that are in progress when a retailer switch occurs.
- Deemed Time Working Group update
 - The AUC informed the group that the first meeting of the Deemed Time Working Group is scheduled for January 11, 2012. Anyone not included in the group that would like to be should contact Nap Pepin of ATCO Electric.
- CONP Group update
 - The AUC provided an update to the group on the CONP Group, saying that phase one has now been completed. Phase two will focus on standardizing disconnection practices, as well as address the issue of at what temperature disconnections should not be allowed. AUC will be sending out a meeting invite early in the new year for the first phase two meeting.

4 SSC (Version 2.1) implementation (November 1 changes) – Any issues?

- The group all stated that they had not experienced any issues with the PFAM changes implemented November 1.

5 SSC (Version 2.2) implementation schedule

- Consensus was that all changes (other than DropChute replacement) should be elevated after 5 p.m. on Saturday, June 23, 2012. Dropchute replacement is still scheduled to occur around March 31, 2012.
- One of the participants asked what meter number should be provided for the Meter Number field from the SID transaction for cases where there are multiples meters for a site (interval meters). It was agreed that, for this case, one of the meter numbers that is the representative for the rate class or the billing meter number should be used.

6 Document for AUC website describing LSAs' PFAM processes

- As per the new Version 2.2 of Rule 021, the LSAs will be required to provide information about their PFAM processes and timelines in a document which the AUC will post on its website. Rather than having individual documents, the group has been working towards creating a joint document which identifies the key information for all of the LSAs in a single document.
- EPCOR Distribution & Transmission prepared the latest draft which was circulated to the group on December 12. The group was asked to review the document and fill in any missing information and provide comments to Anne Glass by email by December 23.

ACTION: Parties to review the LSAs PFAM Process draft document and provide comments and missing information by email to Anne Glass by December 23.

- EPCOR Distribution & Transmission did not want to limit direct-connect sites to the same rules and, therefore, made an exception for those sites in the document.
- One initial comment was that the definitions of PFAM reason codes should not be in the document. Instead the definitions should be included as part of the rule. The group agreed. The AUC committed to hosting a teleconference to discuss the definitions.

ACTION: AUC to send out a meeting invite for a teleconference to develop definitions for the PFAM reason codes contained in Table A-18 (PFAM adjustment reason code table) of Rule 021.

- One of the sections of the document has to do with retailers that have gone out of business. As EPCOR Distribution & Transmission is dealing with a PFAM currently for 375,000 kWh where the customer is anxiously awaiting a large credit, the group discussed how best to handle the situation. Should EPCOR provide a cheque to the customer directly for the D&T? How should the credit for the energy be handled? As there may be a receiver set up to handle financial transactions for the retailer that went out of business, the AUC recommended that further investigation needs to be done before any credits should be issued. Both EPCOR Distribution & Transmission and the AESO are to investigate whether there was a receiver established or whether the retailer's contracts were sold to another retailer. Also, it would be up to the customer to chase down who they should be obtaining the money from.

ACTION: Both EPCOR Distribution & Transmission and the AESO to investigate whether or not a receiver was set up for the retailer that went out of business. EPCOR also to inform the customer that the money would need to come to him through a receiver if there is one. It would then be up to the customer to investigate what happened to the retailer's business in order to gain access to any credits.

7 RIM issue 485 - Rule 021 - DSM File to Retailers

- Valeo Power explained to the group that, when a site is a generator, but not a micro-generator, the retailer does not receive adequate information for providing the credit

details to the customer. In other words, the retailer finds out the lump sum credit amount, but no means of validating or providing details for the customer. Valeo Power recommended that the DSM transaction should be provided to the retailer in these cases. The group was not in favour of this idea because distributor does not know who the retailers are for the various generators, so big changes would be required in their systems. Group decided that, if possible, the AESO should provide copies of the DSMs to the retailers. The AESO will check if this is a possibility and report back to the group.

ACTION: The AESO to check into whether or not they could provide copies of the DSM to Valeo in those cases where they are the retailer and report back to the group.

8 RIM issue 488 - Rule 021 - Add transaction status code 0008 to UCI transactions status codes

- ENMAX Power explained to the group that, in most cases where they reject a UCI transaction with a reason code of "0027" (other), the reason for the rejection is that the retailer is not the retailer of record for the site. ENMAX Power suggested that status code "0008" (invalid retailer ID for site) be added to the list of UCI transaction status codes. The group agreed, and the AUC committed to making the change to the next version of the rule.

ACTION: AUC to add status code "0008" (invalid retailer ID for site) to the list of UCI transaction status codes for Version 2.3 of Rule 021.

9 RIM issue 490 - Rule 021 - Update Hour Ending Data Type from Char to Varchar for Transactions DIM, GIM, SPI, SSI, WSI, WCI, RSA and TAA & DSM Measurement Point ID

- ENMAX Power explained that the data type is incorrectly described in the rule as char(3) for the Hour Ending field in the DIM, GIM, SPI, SSI, WSI, WCI, RSA and TAA transactions. It should be set to varchar(3). The group agreed.

ACTION: AUC to revise the data type for the Hour Ending field to varchar(3) in the DIM, GIM, SPI, SSI, WSI, WCI, RSA and TAA transactions.

- ENMAX Power also explained that the Measurement Point ID field in the DSM transaction should also be changed from char(10) to varchar(10). The group agreed.

ACTION: AUC to revise the data type for the Measurement Point ID field in the DSM transaction to varchar(10).

10 Other new issues raised as part of stakeholder comments to Version 2.2:

- Section 6.1(2) – The AUC explained that its efforts to rewrite Section 6.1(2) were halted as industry input would be required to rewrite it in such a way as to make it clear that EPCOR Distribution & Transmission's approach was permissible without causing problems for others in the industry. The AUC, therefore, will be setting up a working group to obtain help from industry for clarifying this section of Rule 021. Anyone wanting to be a part of this working group should email Anne Glass.

ACTION: Participants wanting to be involved in rewriting Section 6.1(2) of Rule 021 should email Anne Glass.

- Inconsistencies with treatment of profile class in WSD, SRN, WCI and DIM transactions – The group discussed the inconsistencies between the treatment of the Profile Class field in the various transactions, and the group debated whether or not it is more important to achieve consistency with this field or to keep costs down. The group made two decisions:

1. Change the next version of Rule 021 to make the Profile Class field mandatory in the WSD transaction, and ATCO Electric should not proceed with discontinuing populating this field.
2. Group should investigate the impact on making the Profile Class and Loss Group Code fields optional in the SRN transaction, and distributors to check into what their processes are for assigning profile classes to sites under construction. Does the profile class get assigned at the same time the site ID is assigned or does it happen later?

ACTION: AUC to revise Rule 021 to make Profile Class field in WSD transaction mandatory.

ACTION: Distributors to investigate at what stage the profile class is assigned for sites under construction, relative to when the site ID is assigned, and report back to the group.

ACTION: All participants to investigate what the impacts would be to their organization of making Profile Class and Loss Group Code optional in the SRN transaction and report back to the group.

- Tables to be moved from rule to AUC website – The AUC explained that, in the stakeholder comments, Just Energy had raised the question of why the Profile Class table and the Loss Group Code tables were being added to the rule as opposed to being put on the AUC website. The AUC indicated that it agrees with the suggestion but wanted to examine all of the tables in the rule and move the tables all at once. The AUC asked the group to examine all of the tables in Appendix A to determine if there were any that should be kept within the rule or if they could all be moved to the AUC website for easier updating.

ACTION: Participants to examine all of the tables in Appendix A and make recommendations at next meeting as to which tables should be moved from the rule to the AUC website.

- Inconsistencies between Section 9.6.1.3(1)(b), Section 9.6.1.4(1)(b) and 10.3.4(4) – The AUC explained that there is a subtle difference between how deemed time is established for meter reads in Section 9.6.1.3(1)(b) and Section 9.6.1.4(1)(b) versus Section 10.3.4(4). The AUC recommended and the group agreed that this issue should be assigned to the Deemed Time Working Group.

ACTION: The Deemed Time Working Group to address making sections 9.6.1.3(1)(b), 9.6.1.4(1)(b) and 10.3.4(4) consistent.

11 RIM issues to be closed:

- RIM issue 472 - Rule 021 - Transaction Working Group Recommendations – The group agreed that this issue could now be closed.

ACTION: AUC to close RIM issue 472.

- RIM issue 482 - Rule 021 - Zone ID field in RAM and TAA – The group agreed that this issue could now be closed.

ACTION: AUC to close RIM issue 482.

12 Other issues

- ENMAX Encompass raised an issue about how to discontinue the processes for micro-generation sites when they are no longer operating as micro-generators. For example, if a customer removes his or her solar panels, the meter just reads zero, and the retailer must, therefore, create GRS transactions every month. The AUC explained that Section

4.6.4(1)(a)(iv) states that the retailer needs to get confirmation from the customer in writing that it is no longer a micro-generator. The retailer would then notify the wire owner (ideally by forwarding the written confirmation to the wire owner). Then the wire owner would change the status in its system and send a GRN to the retailer that would indicate the decommissioned status. Also, the wire owner would update the site catalogue to show that the site is not a micro-generator. In this way, the retailer would also no longer receive GCMs nor would the retailer be required to send GRSs for the site.

- The AUC raised with the group that the work performed by the Transaction Working Group for Rule 021 (identifying which fields are mandatory, conditional or optional and separating transaction status codes by the transactions that use them) needs to also be performed for Rule 028 for gas. The AUC will form a subgroup with representatives from AltaGas, ATCO Gas and retailers to make the required changes to Rule 028.

ACTION: Those participants wanting to be involved in identifying for each field whether it is mandatory, conditional or optional for gas, as well in working through the list of status codes, should email Anne Glass to notify her of their interest in being a part of the new Gas Transaction Working Group.

13 Next meeting?

- The next quarterly meeting is scheduled for Wednesday, March 14, 2012. Agenda to follow.