

Appendix C:

AltaGas Utilities Inc. will apply the “Next Day Approach” with a deemed time of 00:00:00 for all meter reads. Thus, the start dates within a tariff file will be inclusive and end dates will be exclusive.

Approach to New Meter Installations:

The fundamental rules of the “Next Day Approach” with a deemed time of 00:00:00 applies.

Example of a new meter installation:

A cumulative meter is installed, read, and energized on May 06, 2008 at 14:00. The associated DCM transaction for the next tariff file will be deemed with the following start date: May 07, 2008 00:00:00.

Approach to Meter Switches:

The fundamental rules of the “Next Day Approach” with a deemed time of 00:00:00 applies.

Example of a meter switch scenario (cumulative to cumulative):

A meter switch occurred on Sept 01, 2005 at 14:00. The associated DCM for the meter removed will be deemed with the following end date: Sept 02, 2005 00:00:00; the associated DCM for the new meter will contain the following start date: Sept 02, 2005 00:00:00.

Approach to Energize/De-energize:

The fundamental rules of the “Next Day Approach” with a deemed time of 00:00:00 applies.

Energize:

Example of a meter energize scenario:

A cumulative meter is energized and read on Aug 01, 2008 at 14:00. The associated DCM for the meter read will be deemed with the following start date: Aug 02, 2008 00:00:00.

De-energize:

Example of a meter de-energize scenario:

A cumulative meter is de-energized and read on July 01, 2005 at 14:00. The associated DCM for the meter read will be deemed with the following end date: July 02, 2005 00:00:00.

Appendix D:

Following receipt of an actual read, AltaGas Utilities Inc. may employ one of the following approaches:

- Conditional Cancel/rebill will occur when:
 - Prior period usage was over estimated - the actual meter reading received is less than the last reading used for billing and the last reading used for billing is an estimated read.
 - Prior period usage was over estimated - the actual meter reading received is less than the last reading used for billing. If the last reading used for billing is an actual read; manual investigation will occur to determine whether the prior or the current read is in error. Cancel/rebill will occur after the decision is made.
- One-Time Charge Cancel/rebill will occur when:
 - If a cancel/re-bill is initiated as a result of a 'Prior period usage was over estimated' and a one-time charge was also included in that period billing, all charges will be cancelled and rebilled.
 - If a one-time charge requires to be canceled and the gas charges do not require canceling, a Net Difference one time charge will be applied to the next bill.

Appendix E:

AltaGas Utilities Inc. will not utilize the Tariff Billing Code file format to present adjustments that occur prior to the implementation billing periods. Two different methods will be utilized to present the adjustments dependent on the two following scenarios:

1. A usage adjustment needs to occur prior to the implementation billing period:
 - a. Adjustments that occur in the pre-implementation billing periods that involve usage will be presented using the information created from AUI's pre-implementation system: Core Market System.
2. A usage adjustment is not required and only a one time charge adjustment is required:
 - a. Adjustments that occur in the pre-implementation billing period that does not involve usage but only one-time charges will result in a net adjustment presented in the next TBF.

Within the pre-implementation system (Core Market System), the Site ID element did not exist; rather, an account and premise number was used to uniquely identify a site. AUI recognizes the importance of the Site ID and will provide retailers with a cross reference of the account and premise number to Site ID mapping when the information is transmitted.

Appendix G:

AltaGas Utilities Inc. will perform cancel/rebills from the period of error up to and including the current bill period.

Appendix H:

AltaGas Utilities will accept CSA transactions with a future "Requested Effective Date" and/or a past "Requested Effective Date". However, AltaGas Utilities will process the CSA effective the day received regardless of "Requested Effective Date" for the given site. AUI is capable of processing all incoming CSA transactions prior to 16:00 on the day of receipt. For CSA transactions received after 16:00, AUI cannot guarantee that it will be processed the day of receipt but will be processed at the latest by the next business day.